

EXECUTIVE SUMMARY OF THE BID EVALUATION REPORT (SECTION 55(8))

1.	Name of Procurement	Procurement Of Provision of Cleaning Services for The University of Namibia (UNAM)
2.	CPBN Procurement Reference No	NCS/OAB/CPBN-02/2021
3.	Date of Submission of Report	12 May 2022
4.	Contract Number	NCS/OAB/CPBN-01/2022
5.	Scope of Contract	Procurement Of Provision of Cleaning Services for The University of Namibia (UNAM)
6.	Estimated Cost:	N\$ 52,734,715.00 (VAT inclusive)
7.	Funding Agency	University of Namibia
8.	Procurement Method Used	Open Advertised Bidding (OAB)
9.	Date of Invitation of Bids	24 September 2021
10.	Closing Date of Submission of Bids	29 October 2021
11.	Date and Place of Opening of Bids	29 October 2021, at Central Procurement Board of Namibia
12.	Number of Bids Received by Closing Date	Forty-nine (49)

13. RESPONSIVENESS OF BID(S):

#	Name of the Bidder(s)	Responsiveness Per Evaluation stage						Reasons Why Bid Is Not Responsive
		Stage-1: Eligibility Evaluation	Stage-2: Preliminary/Administrative Requirement	Stage-3: Mandatory Requirements Evaluation Criteria	Stage-4: Technical Evaluation	Stage-5: Financial Requirements	Stage-6: Financial Evaluation	
1	Scorpio Chemicals CC	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder did not initial page 58 of the bid document as required in ITB 19.2
4	Mathew Trading and Investment CC	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder did not initial page 58 of the bid document as required in ITB 19.2
6	Fanemi Trading CC	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Critical information is missing such as the Bid validity period that is not stipulated, as required in ITB 16.1 of the bid document. (Pages 40 and 44 are not attached). This information was not provided on a letter head either.
7	Fly-Way Investments CC	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder did not initial page 58 of the bid document as required in ITB 19.2
22	Ouo's Trading CC	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder indicated 3 days bid validity period, instead of 180 days, as required in ITB 16.1 of the bid document.

#	Name of the Bidder(s)	Responsiveness Per Evaluation stage						Reasons Why Bid Is Not Responsive
		Stage-1: Eligibility Evaluation	Stage-2: Preliminary/Administrative Requirement	Stage-3: Mandatory Requirements Document Evaluation Criteria	Stage-4: Technical Evaluation	Stage-5: Financial Requirements	Stage-6: Financial Evaluation	
24	Mude & Rua Investments CC	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Critical Information is missing such as the Bid validity period that is not stipulated, as required in ITB 16.1 of the bid document. (Pages 39 and 40 are not attached). This information was not provided on a letter head either.
28	Salute Trading CC	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Bid is not signed by the authorized person as the bidder did not indicate/give power of attorney as required in ITB 19.2 of the bid document; Bidder indicated 90 days of bid validity period instead of 180 days as stipulated in ITB 16.1.
29	Power Investments CC	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder indicated 60 days bid validity period instead of 180 days as stipulated in ITB 16.1.
30	Jacquie's Cleaning and Catering	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder indicated 60 days bid validity period instead of 180 days as stipulated in ITB 16.1.
8	Welwitschia Catering and Cleaning Services (Pty) Ltd	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder did not provide/submit a valid certified copy of Affirmative Action Compliance Certificate or proof from Employment Equity Commissioner as stipulated in ITB 13.1(f).
19	Precious and Gracious Investments CC	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder did not submit the required documents (Fitness Certificate from Municipality/ Town Council or title deed or lease agreement) for all the lots, as

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								required by ITB 5.3 on page 34 of the bid document.
41	Wills and Jokes Investments CC	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder did not submit the required documents (Fitness Certificate from Municipality/ Town Council or title deed or lease agreement) for all the lots, as required by ITB 5.3 on page 34 of the bid document.
43	Slangkoph Trading CC	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder did not submit the required documents (Fitness Certificate from Municipality/ Town Council or title deed or lease agreement) for all the lots, as required by ITB 5.3 on page 34 of the bid document.
9	Shannon's Investments CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 5.6%.
11	Amutanga Trading Enterprises CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 50%.
12	Comet Investment CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 61%

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		Stage-1: Eligibility Evaluation	Stage-2: Preliminary/Administrative Requirement	Stage-3: Mandatory Requirements Document Criteria	Stage-4: Technical Evaluation	Stage-5: Financial Requirements	Stage-6: Financial Evaluation	
15	Cronix Investments CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 22%
16	Gulbrandsdalen Trading Enterprises	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 44%
18	Tetsilva Trading CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 61%
20	Oanob Cleaning Services CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 44%
21	Omdel Enterprises CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 0%
26	Nuukushu Trading CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 44%

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		Stage-1: Eligibility Evaluation	Stage-2: Preliminary/Administrative Requirement	Stage-3: Mandatory Requirements Document Evaluation Criteria	Stage-4: Technical Evaluation	Stage-5: Financial Requirements	Stage-6: Financial Evaluation		
27	DN-NAK Investments CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 66% 	
34	Kament Cleaning Services	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 44% 	
35	Muthakaz Investments CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 38% 	
36	African Number-One Cleaning Services	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 61% 	
40	Gift Hamper Trading CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 66% 	
45	Imminent Growth Investments CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 27% 	

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		Stage-1: Eligibility Evaluation	Stage-2: Preliminary/Administrative Requirement	Stage-3: Mandatory Requirements Evaluation Criteria	Stage-4: Technical Evaluation	Stage-5: Financial Requirements	Stage-6: Financial Evaluation	
48	Kaushi Trading CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 55%
49	Rocky Construction and Trading Enterprises CC	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> Bidder scored less than 70% as required under Technical Evaluation on page 36 of the bidding document. Bidder scored 5.6%
5	Lida Cleaning Outsourcing CC	Responsive	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	<ul style="list-style-type: none"> Bidder did not submit any letter of intent from any registered financial institution to the value of three (3) months working capital or provide proof of such amount in the bank in the form of bank statements, as stipulated under the Financial Evaluation Criteria, item 5.1 on page 37 of the bid document.
13	Roha Investments CC	Responsive	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	<ul style="list-style-type: none"> The application for working capital was pending approval, considering that due diligence has not been finalized (no commitment of working capital from Development Bank of Namibia (DBN)), as stipulated under the Financial Evaluation Criteria, item 5.1 on page 37 of the bid document.
17	Ba Sharon Trading Enterprises CC	Responsive	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	<ul style="list-style-type: none"> Bidder did not submit any letter of intent from any registered financial institution to the value of three (3) months working capital or provide proof of such amount in the bank in the form of bank statements, as stipulated under the Financial Evaluation Criteria, item 5.1 on page 37 of the bid document.

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23	Adaptic Investments CC	Responsive	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	<ul style="list-style-type: none"> Working capital is below the required amount, as required in item 5.1 on page 37 of the bid document.
25	Sensia Cleaning Services	Responsive	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	<ul style="list-style-type: none"> No proof of working capital submitted. Bidder only submitted Performance Guarantee, contrary to Evaluation criteria 5.1 on page 37 of the bid document.
38	Mafikeng Investments CC	Responsive	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	<ul style="list-style-type: none"> No proof of working capital submitted. Bidder only submitted Performance Guarantee, contrary to Evaluation criteria 5.1 on page 37 of the bid document.
42	CSH Investments CC	Responsive	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	<ul style="list-style-type: none"> No proof of working capital submitted. Bidder only submitted a letter from DBN, which does not confirm that working capital will be issued, contrary to Evaluation criteria 5.1 on page 37 of the bid document.
44	ST Events and Cleaning Services	Responsive	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	<ul style="list-style-type: none"> Bidder provided Performance Guarantee and not working capital for quoted lots, contrary to Evaluation criteria 5.1 on page 37 of the bid document and only had fitness certificate for Windhoek, Ondangwa and Walvis Bay.
47	Wallet Doctor Investments CC	Responsive	Responsive	Responsive	Responsive	Non-Responsive and disqualified	Not Considered	<ul style="list-style-type: none"> No proof of working capital submitted. Bidder only submitted Performance Guarantee, contrary to Evaluation criteria 5.1 on page 37 of the bid document.

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2	STS Mega Investments CC	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	<ul style="list-style-type: none"> Bidder not disqualified
3	Namib Building Cleaners CC	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	<ul style="list-style-type: none"> Bidder not disqualified
10	Shilimela Construction and Bricks CC	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	<ul style="list-style-type: none"> Bidder not disqualified
14	Zayson Trading Enterprises	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	<ul style="list-style-type: none"> Bidder not disqualified
31	Florida Trading CC	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	<ul style="list-style-type: none"> Bidder not disqualified
32	Lypa Investments CC	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	<ul style="list-style-type: none"> Bidder not disqualified
33	Nova Investments CC	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	<ul style="list-style-type: none"> Bidder not disqualified
37	Lizma Trading Enterprises CC	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	<ul style="list-style-type: none"> Bidder not disqualified
39	Chippa Trading Enterprises CC	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	<ul style="list-style-type: none"> Bidder not disqualified
46	Rimota Group CC	Responsive	Responsive	Responsive	Responsive	Responsive	Responsive	<ul style="list-style-type: none"> Bidder not disqualified

14. PRICE COMPARISON FOR THE RESPONSIVE BID(S):

Lot No.	Rank	Bidder No.	Bidder' s Name	Bid Price Read at Bid Opening (Inclusive VAT)	Bid Price after arithmetic correction (N\$)	Bid Price Offered (Inclusive VAT)
Lot:1	1	46	Rimota Group CC	N\$11,695,744.05	N/A	N\$11,695,744.05
	2	31	Florida Trading CC	N\$13,338,827.14	N/A	N\$13,338,827.14
	3	37	Lizma Trading	N\$13,465,904.88	N/A	N\$13,465,904.88
	4	33	Nova Investments CC	N\$13,600,367.44	N/A	N\$13,600,367.44
	5	32	LYPA Investments CC	N\$13,982,156.26	N/A	N\$13,982,156.26
	6	2	STS Mega Investments CC	N\$14,429,556.00	N/A	N\$14,429,556.00
	7	10	Shilimela Construction and Bricks CC	N\$20,250,000.00	N/A	N\$20,250,000.00
Lot:2	1	37	Lizma Trading	N\$2,999,558.29	N/A	N\$2,999,558.29
	2	3	Namib Building Cleaners	N\$3,088,759.68	N/A	N\$3,088,759.68
	3	2	STS Mega Investments CC	N\$3,123,216.00	N/A	N\$3,123,216.00
	4	31	Florida Trading CC	N\$3,238,676.49	N/A	N\$3,238,676.49
	5	33	Nova Investments CC	N\$3,301,363.33	N/A	N\$3,301,363.33
	6	32	LYPA Investments CC	N\$3,855,357.36	N/A	N\$3,855,357.36
	7	10	Shilimela Construction and Bricks CC	N\$4,780,800.00	N/A	N\$4,780,800.00
Lot:3	1	32	LYPA Investments CC	N\$2,291,994.72	N/A	N\$2,291,994.72
	2	14	Zayson Trading Enterprises CC	N\$2,402,219.04	N/A	N\$2,402,219.04
	3	10	Shilimela Construction and Bricks CC	N\$2,520,000.00	N/A	N\$2,520,000.00
Lot:4	1	39	Chippa Trading Enterprises CC	N\$1,814,400.00	N/A	N\$1,814,400.00
	2	14	Zayson Trading Enterprises CC	N\$2,303,918.65	N/A	N\$2,303,918.65
	3	32	LYPA Investments CC	N\$2,800,038.96	N/A	N\$2,800,038.96
Lot:5	1	33	Nova Investments CC	N\$2,017,722.47	N/A	N\$2,017,722.47
	2	31	Florida Trading CC	N\$2,057,284.85	N/A	N\$2,057,284.85
	3	10	Shilimela Construction and Bricks CC	N\$3,420,000.00	N/A	N\$3,420,000.00
Lot:6	1	33	Nova Investments CC	N\$1,960,759.55	N/A	N\$1,960,759.55
	2	31	Florida Trading CC	N\$1,999,205.05	N/A	N\$1,999,205.05
	3	10	Shilimela Construction and Bricks CC	N\$4,554,000.00	N/A	N\$4,554,000.00

Lot No.	Rank	Bidder No.	Bidder's Name	Bid Price Read at Bid Opening (Inclusive VAT)	Bid Price after arithmetic correction (N\$)	Bid Price Offered (Inclusive VAT)
Lot:7	1	37	Lizma Trading	N\$2,694,457.59	N/A	N\$2,694,457.59
	2	31	Florida Trading CC	N\$2,742,063.25	N/A	N\$2,742,063.25
	3	32	LYPA Investments CC	N\$3,029,332.68	N/A	N\$3,029,332.68
	4	3	Namib Building Cleaners	N\$3,043,175.76	N/A	N\$3,043,175.76
	5	33	Nova Investments CC	N\$3,525,289.48	N/A	N\$3,525,289.48
	6	10	Shilimela Construction and Bricks CC	N\$4,050,000.00	N/A	N\$4,050,000.00
Lot:8	1	32	LYPA Investments CC	N\$4,038,528.24	N/A	N\$4,038,528.24
	2	37	Lizma Trading	N\$4,140,954.35	N/A	N\$4,140,954.35
	3	2	STS Mega Investments CC	N\$4,464,360.00	N/A	N\$4,464,360.00
	4	31	Florida Trading CC	N\$4,780,570.83	N/A	N\$4,780,570.83
	5	33	Nova Investments CC	N\$4,827,883.63	N/A	N\$4,827,883.63
	6	3	Namib Building Cleaners	N\$5,062,106.88	N/A	N\$5,062,106.88
	7	10	Shilimela Construction and Bricks CC	N\$6,210,000.00	N/A	N\$6,210,000.00
Lot:9	1	39	Chippa Trading Enterprises CC	N\$2,592,000.00	N/A	N\$2,592,000.00
	2	32	LYPA Investments CC	N\$3,343,815.36	N/A	N\$3,343,815.36
	3	14	Zayson Trading Enterprises CC	N\$3,994,609.48	N/A	N\$3,994,609.48
	4	10	Shilimela Construction and Bricks CC	N\$4,651,200.00	N/A	N\$4,651,200.00
Lot:10	1	10	Shilimela Construction and Bricks CC	N\$5,670,000.00	N/A	N\$5,670,000.00
Lot:11	1	10	Shilimela Construction and Bricks CC	N\$5,292,000.00	N/A	N\$5,292,000.00
Lot:12	1	39	Chippa Trading Enterprises CC	N\$2,073,600.00	N/A	N\$2,073,600.00
	2	32	LYPA Investments CC	N\$3,224,814.52	N/A	N\$3,224,814.52
	3	14	Zayson Trading Enterprises CC	N\$4,003,644.44	N/A	N\$4,003,644.44
	4	10	Shilimela Construction and Bricks CC	N\$4,212,000.00	N/A	N\$4,212,000.00

15. BEST EVALUATED BID(S) SELECTED FOR AWARD OF CONTRACT: BEST EVALUATED SUBSTANTIALLY RESPONSIVE BIDDERS.

Given recommendation(s) in the Bid Evaluation Committee (BEC) report, the Board approved the report the BEC in terms of Section 9(1)(l)(i) and Section 55 (5) of the Public Procurement Act, 2015 as follows.

Lot No.	Rank	Bidder No.	Bidder' s Name	Bid Price (Including VAT)
Lot:1	1	46	Rimota Group CC	N\$11,695,744.05
Lot:2	1	37	Lizma Trading	N\$2,999,558.29
Lot:3	2	14	Zayson Trading Enterprises CC	N\$2,402,219.04
Lot:4	1	39	Chippa Trading Enterprises CC	N\$1,814,400.00
Lot:5	1	33	Nova Investments CC	N\$2,017,722.47
Lot:6	1	33	Nova Investments CC	N\$1,960,759.55
Lot:7	1	37	Lizma Trading	N\$2,694,457.59
Lot:8	1	32	LYPA Investments CC	N\$4,038,528.24
Lot:9	1	39	Chippa Trading Enterprises CC	N\$2,592,000.00
Lot:10	1	10	Shilimela Construction and Bricks CC	N\$5,670,000.00
Lot:11	1	10	Shilimela Construction and Bricks CC	N\$5,292,000.00
Lot:12	2	32	LYPA Investments CC	N\$3,224,814.52
Total (N\$)				46,402,203.75

07 June 2022


A. Ngavetene
Chairperson



ACKNOWLEDGEMENT OF RECEIPT FORM

**PROCUREMENT OF PROVISION OF CLEANING SERVICES FOR THE UNIVERSITY OF
NAMIBIA (UNAM)
(PROCUREMENT REFERENCE NO: NCS/OAB/CPBN-02/2021)**

I/We _____ hereby
acknowledge receipt of this Executive Summary dated _____ and undertake to
immediately return the signed acknowledgment of receipt to CPBN as proof of receipt.

Name: Signature:

Date: Company Stamp: