

## EXECUTIVE SUMMARY OF THE BID EVALUATION REPORT (SECTION 55(8))

**Name of Procurement** : THE PROVISION OF CLEANING SERVICES FOR THE NAMIBIA UNIVERSITY OF SCIENCE AND TECHNOLOGY.

**CPBN Procurement Reference No** : NCS/ONB/CPBN-03/2019

**Date of Submission of Report** : 28 May 2020

**Contract Number** : NCS/ONB/CPBN-03/2019

**Scope of Contract** : CLEANING SERVICES FOR THE NAMIBIA UNIVERSITY OF SCIENCE AND TECHNOLOGY

- 1. Estimated Cost:** N\$ 19,860,000.00 (Nineteen Million, Eight Hundred and Sixty Thousand Namibia Dollars)
- 2. Funding Agency:** Namibia University of Science and Technology (NUST)
- 3. Procurement Method Used:** Open National Bidding  
(Section 29 (a) of the Public Procurement Act, 2015)
- 4. Date of Invitation of Bids:** 20 December 2019
- 5. Closing Date of Submission of Bids:** 27 February 2020
- 6. Date and Place of Opening of Bids:** 27 February 2020, Central Procurement Board of Namibia.
- 7. Number of Bids Received by Closing Date:** Twelve (12)
- 8. RESPONSIVENESS OF BID(S):**

No	Name of the Bidder(s)	RESPONSIVENESS AS PER EVALUATION STAGES			Reasons Why Bidder Is Not Responsive
		Mandatory Documents	Technical Evaluation	Financial Evaluation	
1.	Nembundu Trading Cc	Not Responsive and Disqualified	Not Considered	Not Considered	<ul style="list-style-type: none"> <li>Bidder failed to sign the submitted written undertaking on the part of the bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, where applicable and that it will abide to sub-clause 6.8 General Conditions of Contract if it is awarded the contract or part thereof and not authenticated as required in ITB 5.3(a)(f) in the Bidding Data Sheet of the bidding document on page 22.</li> </ul>
2.	Florida Trading Cc	Not Responsive and Disqualified	Not Considered	Not Considered	<p><b>Bidder failed to submit the following Mandatory document:</b></p> <ul style="list-style-type: none"> <li>A written undertaking on the part of the bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, where applicable and that it will abide to sub-clause 6.8 General Conditions of Contract if it is awarded the contract or part thereof as required in ITB 5.3(a)(f) in the Bidding Data Sheet of the bidding document on page 22.</li> </ul>
3.	PL Delight Cleaning Services and Investments JV Mafikeng Investments Cc	Not Responsive and Disqualified	Not Considered	Not Considered	<p><b>Bidder failed to submit the following Mandatory documents:</b></p> <ul style="list-style-type: none"> <li>A written undertaking in compliance with Section 138(2) of the Labour Act, 2017 as required in ITB 5.3(a)(e) in the Bidding Data Sheet of the bidding document on page 22.</li> <li>A signed Bid Securing Declaration as required in ITB 5.3(a)(g) in the Bidding Data Sheet of the bidding document on page 22.</li> <li>Bidder did not submit a Bidding Document submission.</li> </ul>
4.	Kamuaho Trading Cc	Not Responsive and Disqualified	Not Considered	Not Considered	<p><b>Bidder failed to submit the following Mandatory documents:</b></p> <ul style="list-style-type: none"> <li>Did not submit a written undertaking on the part of the bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, where applicable and that it will abide to sub-clause 6.8 General Conditions of Contract if it is awarded the contract or part thereof as required in ITB 5.3(a)(f) in the Bidding Data Sheet of the bidding document on page 22.</li> <li>Submitted a copy of a copy for Company Registration in contravention of ITB 5.3 (a) (a) in the Bidding Data Sheet of the bidding document on page 22.</li> </ul>

No	Name of the Bidder(s)	RESPONSIVENESS AS PER EVALUATION STAGES			Reasons Why Bidder Is Not Responsive
		Mandatory Documents	Technical Evaluation	Financial Evaluation	
5.	Sensia Cleaning Services Cc	Not Responsive and Disqualified	Not Considered	Not Considered	<p><b>Bidder failed to submit the following Mandatory document:</b></p> <ul style="list-style-type: none"> <li>A written undertaking on the part of the bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, where applicable and that it will abide to sub-clause 6.8 General Conditions of Contract if it is awarded the contract or part thereof as required in ITB 5.3(a)(f) in the Bidding Data Sheet of the bidding document on page 22.</li> </ul>
6.	Namib Building Cleaners Cc	Not Responsive and Disqualified	Not Considered	Not Considered	<p><b>Bidder failed to submit the following Mandatory document:</b></p> <ul style="list-style-type: none"> <li>A written undertaking on the part of the bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, where applicable and that it will abide to sub-clause 6.8 General Conditions of Contract if it is awarded the contract or part thereof as required in ITB 5.3(a)(f) in the Bidding Data Sheet of the bidding document on page 22.</li> </ul>
7.	Kakangala Investment Cc	Not Responsive and Disqualified	Not Considered	Not Considered	<p><b>Bidder failed to submit the following Mandatory document:</b></p> <ul style="list-style-type: none"> <li>a written undertaking on the part of the bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, where applicable and that it will abide to sub-clause 6.8 General Conditions of Contract if it is awarded the contract or part thereof as required in ITB 5.3(a)(f) in the Bidding Data Sheet of the bidding document on page 22.</li> </ul>
8.	LIDA Cleaning Outsourcing Cc	Yes	Not Responsive and disqualified	Not Considered	<ul style="list-style-type: none"> <li>Bidder did not score 70% or more as per the bid document condition, Section III – evaluation criteria on page 29 of the bidding document.</li> </ul>
9.	LYPA Investments Cc	Yes	Yes	Yes	<ul style="list-style-type: none"> <li>Bidder not disqualified</li> </ul>
10.	LIZMA Investment Cc	Yes	Yes	Yes	<ul style="list-style-type: none"> <li>Bidder not disqualified</li> </ul>
11.	ASHY Trading Enterprises Cc	Yes	Yes	Yes	<ul style="list-style-type: none"> <li>Bidder not disqualified</li> </ul>
12.	Adaptic Investment Cc	Yes	Yes	Yes	<ul style="list-style-type: none"> <li>Bidder not disqualified</li> </ul>

9. PRICE COMPARISON FOR THE LOWEST RESPONSIVE BID(S):

A) LOT 1

No	Bidder's Name	Price at Bid Opening (Including VAT) N\$	Bid Price After Corrections (N\$)	Price After Margin of Preference (if applicable) N\$	Ranking
1	Adaptic Investments Cc	N\$ 8,388,261.00	N\$ 8,367,561.00	None	1
2	Ashy Trading Enterprises Cc	N\$ 10,386,238.22	None	None	4
3	LIZMA Trading Enterprises Cc	N\$ 10,037,090.88	None	None	2
4	LYPA Investment Cc	N\$ 10,093,371.84	None	None	3

B) LOT 2

No	Bidder's Name	Price at Bid Opening (Including VAT) N\$	Bid Price After Corrections (N\$)	Price After Margin of Preference (if applicable) N\$	Ranking
1	Adaptic Investments Cc	N\$ 10,019,710.80	None	None	2
2	Ashy Trading Enterprises Cc	N\$ 11,463,761.88	None	None	4
3	LIZMA Trading Enterprises Cc	N\$ 10,503,434.16	None	None	3
4	LYPA Investment Cc	N\$ 9,615,201.84	None	None	1

**10. BEST EVALUATED BID(S): LOT 1**

**Proposed Award of Contract:**

**Lowest Evaluated Substantially Responsive Bidder: Lot 1**

The Board resolved to approve as per the recommendation(s) of the Bid Evaluation Committee (BEC).

**Name: ADAPTIC INVESTMENTS CC**

**Address: Bible House 428, Independence Avenue, Windhoek, Namibia**

Description		ADAPTIC INVESTMENTS CC
Bid Price	Currency	Amount (including VAT)
Bid Price(s) Read-Out	N\$	N\$ 8,388,261.00
Corrections of Errors	N\$	N\$ 8,367,561.00
Discounts	N\$	None
Proposed Award	N\$	N\$ 8,367,561.00

**11. BEST EVALUATED BID(S) LOT 2**

**Lowest Evaluated Substantially Responsive Bidder (Lot 2):**

The Board resolved to approve as per the recommendation(s) of the Bid Evaluation Committee (BEC).

**Name: LYPA INVESTMENT CC**

**Address: 6829 Disspel, Maruela, Windhoek, Namibia**

Description		LYPA INVESTMENT CC
Bid Price	Currency	Amount (including VAT)
Bid Price(s) Read-Out	N\$	N\$ 9,615,201.84
Corrections of Errors	N\$	None
Discounts	N\$	None
Proposed Award	N\$	N\$ 9,615,201.84

08 June 2020



**P. P. Swartz**  
Chairperson